



May 26, 2026

Dear City Manager Ilczyszyn,

The Florida DOGE team, in partnership with the Office of Policy and Budget (OPB), are conducting a review of local government financial and personnel information in local governments across the State of Florida. We are continuing to carry out Governor DeSantis's mission of making state and local government efficient and effective, and promoting good stewardship of taxpayer resources.

To help us in our review of Cape Coral, we are making this information request in exercise of the Governor's authority under Article 4, Section 1(a) of the Florida Constitution, and OPB's authority under the Laws of Florida, chapter 2025(199), Section 124.

Please make available the following information:

- 1) For FY 2024, 2025, and 2026, vendor information, including:
 - Complete vendor listing, with FEIN, NAICS, registered agent, principal officer, and parent-company affiliation
 - Procurement awards listing, with award method, award amount, term, and current paid volume
 - All sole-source and non-competitive renewal justifications, including written determinations, signing authority, and supporting memos
 - Roster of continuing-services contracts with active task orders, fee schedule, and not-to-exceed amounts
 - Vendor rate schedules and unit-pricing matrices, if available, including historical schedules
 - For all capital-improvement program contracts exceeding \$500,000, the project description, bid tabulation sheets, request scoring sheets, committee notes, and any bid protest or challenge log.
 - All sealed-bid openings where fewer than three responsive bids were received

- 2) For FY 2024, 2025, and 2026, change order information, including:
 - Purchase order and contract number
 - Change order number
 - Change order value
 - Justification for the change order
 - Approver
 - Authorization information

- 3) For FY 2024, 2025, and 2026, purchase order information, including:
 - Procurement policies, including procurement thresholds, at the city or department level
 - Purchase order number, vendor, date, amount, department, account code, and project code



- Any transaction pattern analysis performed
 - Purchase card transaction log, including card identifier, amount, vendor, and justification
- 4) For FY 2024, FY 2025, and FY 2026, information on all purchase orders and contract payments in excess of \$5,000, to include:
- Vendor name
 - Vendor address
 - EIN
 - Purchase order number
 - Purchase order date
 - Scope and description of goods or services
 - Amount
 - Department
 - Fund Source
 - Payment Date
- 5) Information on all active software licenses, SaaS subscriptions, IT maintenance agreements, and cloud services contracts, to include:
- Vendor name
 - Product/service description
 - Contract term
 - Annual spend
 - Renewal terms
 - Procurement method
 - Software license inventory by department, including seat counts
- 6) For contracts P12375 (Hazen and Sawyer) and P12214 (I&I Project Management):
- Executed contract and all amendments, including scope of work, fee schedule, selection memo and/or sole-source justification
 - All change offers, including dollar value, justification, approver, and authorization
- 7) For FY 2024, FY 2025, and FY 2026, information on all technology consultant or IT staffing agreements, to include:
- Vendor name
 - Scope of services
 - Hourly or Project rate
 - Number of FTEs placed
 - Contracting department



- Total paid
- 8) For FY 2024, FY 2025, and FY 2026, construction permit data, including:
- Full dataset with permit number, contractor legal name, qualifying agent, license number, scope code, permit value/job value, status, and issuance / closure dates
 - Cross-county licensing registration roster for all contractors pulling 25+ permits
 - Workers' compensation proof-of-coverage COIs or statement of exemption submitted by contractors for all contractors pulling 10+ permits
 - Stop-work orders, citations, and unlicensed-activity referrals
 - City-controlled construction sites where Owner Controlled Insurance Program (OCIP) or wrap policy applies, including coverage charters and limits
- 9) Local business tax receipt (BTR) roster for all lodging-category licensees, FY 2025-2026, including NAICS code, premise address, renewal status
- 10) Contracts with Stantec Consulting from FY 2023-24 to present, including:
- Contracts, purchase orders, and associated amendments and change orders
 - Selection records for these contracts, including sole-source determination memoranda for any non-competitively awarded
 - Scope of work for all contracts
 - Workpaper exports, including all assumptions, scenarios, and outputs, from the Stantec General Fund Sustainability Model and the Water & Sewer forecasting model
- 11) For the Hudson Creek development:
- The Hudson Creek offsite utilities agreement (dated April 4, 2023), including all exhibits and amendments
 - AECOM proposal AI-04 (dated Sept. 4, 2025)
 - Master list of vendors for the project, including legal name, EIN, qualifying agent, DBPR license number, and foreign corporation registration confirmation
- 12) For the enterprise technology CIP and subscription-based information technology arrangement (SBITA):
- Master vendor list, including legal name, EIN, contract number, total contract value, and selection basis
 - RFP records and bid tabulations for each enterprise technology contract above \$100,000
 - Full schedule of subscription-based IT arrangements and contract terms
 - Any sole-source determination memoranda



13) All independent appraisals for the following:

- Old Golf Course Property
- Southwest Aggregates Mine
- Seven Islands sale to Gulf Gateway Resort

14) A current snapshot of personnel data, to include, for each filled or vacant position:

- A unique position identifier, if available (such as a position ID); employee name and hire date (if filled); vacancy date if vacant
- Compensation, including base salary, additional pay to date this fiscal year, pay range, full-time equivalency factor, and employee type (e.g., regular/temporary/contract)
- Job classification, including code, title, and other characteristics (e.g., career, exempt, sworn law enforcement, etc.)
- Organizational location, including division, department, bureau, unit, supervisor name and position identifier, physical location, and telework or remote work status
- Funding source
- Position description

Please reach out to our team's data lead, Phillip Tchourioukanov via email at Phillip.Tchourioukanov@eog.myflorida.com to discuss arrangements for us to collect this information. For information that is maintained electronically in Cape Coral data systems, we prefer that you make available read-only electronic access to the relevant data systems to our team so that we can download information directly.

We ask that you connect with us promptly, as we are seeking to collect this information by Tuesday, June 9, 2026. You should note that, pursuant to OPB's authority under the Laws of Florida, chapter 2025(199), Section 124, financial penalties may accrue for an untimely response or failure to comply with the request for this information.



EXECUTIVE OFFICE OF THE GOVERNOR
DEPARTMENT OF GOVERNMENT EFFICIENCY

Sincerely,

A handwritten signature in black ink, appearing to read "Eric J. Soskin".

Eric J. Soskin
Senior Advisor to the Governor
DOGE Team Lead
Executive Office of Governor Ron DeSantis

A handwritten signature in black ink, appearing to read "Leda Kelly".

Leda Kelly
Director, Office of Policy and Budget
Executive Office of Governor Ron DeSantis

Cc: John Gunter, Mayor

Mark Mason

From: Tchourioukanov, Phillip <Phillip.Tchourioukanov@eog.myflorida.com>
Sent: Friday, May 29, 2026 8:49 AM
To: Mark Mason
Cc: Michael Ilczyszyn
Subject: RE: City of Cape Coral DOGE Letter dated May 26, 2026

Follow Up Flag: Follow up
Flag Status: Flagged

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This message came from outside your organization.

Good morning Mr. Mason,

Thank you for the clarification request. Regarding the request for an extension, we ask that any extension not go beyond Thursday, June 25th. Additionally, my office number is (850) 717-9335.

I have responded to the specific numbered items below:

Item 1) - The intent is all procurement awards regardless of approving authority, not limited to City Council approved actions. This includes:

- City Council approved contracts (typically above the Council-approval threshold)
- City Manager / Procurement Director / Department Head approved awards within their delegated signing authority
- Purchase orders and task orders issued against continuing contracts
- Cooperative purchasing piggy-backs (state term contracts, GSA schedules, other-jurisdiction co-ops)
- Sole-source / non-competitive renewals at any approval level
- Emergency procurements at any approval level
- P-card aggregate by vendor where the cumulative annual spend exceeds the city's small-purchase threshold

Item 6) – We can confirm that this item is not in scope for the City of Cape Coral, and as such can be disregarded.

Item 11) – As stated in the letter, the preferred method of collecting vendor, and all other, data would be read-only access to the procurement and payment portals themselves, or a direct API. This would aid in the accurate retrieval of relevant information and lessen the time burden on the municipality. If this direct pipeline does not exist, we will work to provide a specific vendor list, and a cloud based shared drive.

Let me know if there are any other questions you may have.

Best,

Phillip Tchourioukanov
Florida DOGE Data/Tech Lead
Executive Office of the Governor

From: Mark Mason <mmason@capecoral.gov>
Sent: Thursday, May 28, 2026 8:26 AM
To: Tchourioukanov, Phillip <Phillip.Tchourioukanov@eog.myflorida.com>
Cc: Michael Ilczyszyn <milczysz@capecoral.gov>
Subject: City of Cape Coral DOGE Letter dated May 26, 2026

You don't often get email from mmason@capecoral.gov. [Learn why this is important](#)

Mr. Tchourioukanov,

The City of Cape Coral is in receipt of your letter dated May 26, 2026. In reviewing the letter, the City has several questions as well as a request to extend the time for completion from June 9, 2026 to June 30, 2026.

Specifically,

Item 1) – 2nd Bullet Point – Procurement awards listing – what does Procurement Awards mean, i.e. City Council Approved awards only?

Item 6) – FL DOGE has requested information for contracts P12375 (Hazen and Sawyer) and P12214 (I&I Project Management).

The City does not have contracts with numbers formatted with a “P” with 5 digits following. As such, we are unaware of these contracts.

It appears that this request for information may pertain to a different entity. Please confirm this request is for the City of Cape Coral or is it for some other municipality in Florida.

If it is for the City of Cape Coral, we will need additional information as to what the contracts are for in order to provide the correct contract.

Item 11) – Hudson Creek development:

third bullet point – Master list of vendors for the project, including legal name, EIN, qualifying agent, DBPR license number, and foreign corporation registration confirmation

Since this is a private development, it is unclear what constitutes a Master list of vendors for this requested information. Please clarify what vendors you are looking for and who contracts for those vendors.

In addition, we will need an FTP location or Cloud based shared drive to download the information requested.

Also, a contact number for your office will be a great help if there are any further questions regarding the request.

You can contact me at 239-574-0445 to discuss further.



Mark C. Mason, CPA, Assistant City Manager

CITY MANAGER'S OFFICE
1015 Cultural Park Boulevard Cape Coral, Florida 33990
Tel: (239) 574-0445
mmason@capecoral.gov

Please note that under Florida law correspondence sent to the Governor's Office, which is not confidential or exempt pursuant to chapter 119 of the Florida Statutes, is a public record made available upon request.